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Net ID and Passwords
https://netidclaim.uiuc.edu

Your NetID is a name assigned to you that is unique across all University of Illinois campuses. It serves as your login to many University computing and networking services and also determines your University email address, which is netid@illinois.edu.

Your NetID has a password associated with it and many important, secure University services will ask for your NetID to find out who you are and your NetID password to verify that you are who you say you are.

As a University of Illinois student, you will receive instructions for claiming your NetID and setting your NetID password. (If you did not receive this information, please contact the CITES Help Desk at consult@illinois.edu).

After claiming your NetID, you will need to set passwords. As a student at the University of Illinois, you will be asked to create passwords for your NetID and your Enterprise ID. To claim and set your ID and password, you will need your University Identification Number (UIN) located on the back of your Notice of Admission letter.

Please note that your NetID and NetID password are used for your Illinois email account. https://netidclaim.uiuc.edu

Your Enterprise ID and password are used for the Enterprise system that is used to register for classes, view your tuition, etc. https://apps.uillinois.edu.
Registering for Classes
After setting your NetID and passwords, you will be ready to register!

For a complete view of what courses are offered, you should use the Class Schedule rather than relying on UI Integrate. Do NOT use the Course Catalog as that does not reflect courses available for the most current semester. Registration for new incoming exchange students typically begins at the end of May (for August entrants) and at the end of November (for January entrants).

For some courses, you will be expected to register for both a Lecture section and a Discussion-Recitation or Laboratory section. If you do not register for the required sections, you will see a "Linked Section" error, and you will not be able to register for the course. You must add both the Lecture and the Discussion/Recitation or Laboratory section before you can register for the course.

Restricted Classes
You will get a message if there is a restriction, i.e. the course is restricted to students in that major only or you do not have the pre-requisites to take this course. If you receive this message, you will have to wait until you arrive on campus to add this course as you will need specific permission from the department to enroll in the course.

Class Full
This indicates there is no space in the course. You will have to continue to monitor the registration system to see if space becomes available.

NOTE: There is nothing that can be done about the above situations until you arrive on campus. Register early for as many classes that you are able to register for. DO NOT contact a department about your registration. Departments will not respond. During our mandatory orientation, you will be given the date and location of your advising meeting. It is during your advising meet that you can address all of your course registration issues and questions.

Add/Drop

At the University of Illinois, students are not guaranteed seats in courses, even if they are required for a student's graduation. As a result, you may find that courses you need are full or closed even if it appears that there are seats available. In many cases, departments release more seats after they have a clearer sense of student demand. This is normally done just before the start of each semester. In the first two weeks of the semester, students also begin changing their schedule, registering for courses that they need and un-registering from courses they do not need or want. This period is known as add/drop. It is in this period that you have a chance to register for courses that you could not get into prior to arriving on campus.
Course Credits and Course Loads
As part of your J1 visa requirements, you need to remain a full-time student throughout your terms as a J1 visa holder. All international students admitted at the undergraduate level are required to enroll in at least 12 credit hours to maintain full-time status. **However, you need to check with your home university to find out how many credit hours you need to take at UIUC in order to meet your home university’s requirements.**

Registration Instructions (Step by Step)
1. Go to [https://apps.uillinois.edu/selfservice](https://apps.uillinois.edu/selfservice) and click on University of Illinois at Urbana-Champaign (URBANA).

![Image of University of Illinois self-service login page]

2. Use your Enterprise ID and password to log in.

![Image of University of Illinois Enterprise Authentication Service login page]
3. Click on Registration and Records

4. Click on Registration

5. Click on Look Up or Select Classes
6. Read and agree to the Registration Agreement

7. Select a Term

8. Select Classes
Housing
http://www.housing.illinois.edu/

You are responsible for arranging your own housing. International Programs in Engineering does not reserve housing for students. There are many options available to exchange students: Undergraduate Residence Halls, Graduate Residence Halls, University Apartments, Private Certified Housing, and off-campus properties owned and managed by independent landlords. There are pros and cons to each option, so you should carefully weigh your needs and preferences against what the different options offer. To assist you in comparing the University Housing options, go to the University Housing website, click on “Living Options” and then click on “Compare Options.”

Keep in mind that once you sign a University Housing Contract or Apartment Lease, you are legally bound to that contract/lease and you cannot cancel your contract/lease without large financial penalties. Please do not sign more than one housing contract/lease.

As soon as you accept your offer of admission to the University of Illinois, you are eligible to submit your University Housing contract online at www.housing.illinois.edu. The application deadline for University Housing is May 15th. If you apply before the May 15th deadline, you will get to select specific room assignments that you are interested in. However, if you apply after May 15th, a room will be assigned to
you based on the preference information you provide, and you will not know your room assignment until the end of June. If you do not like the room assignment you receive, the Housing Office may be able to work with you to get you re-assigned after the start of the semester—but you are still legally bound to your housing contract and cannot cancel because you don’t like your room assignment.

To apply for University Housing, you will need an ID, password, and a major credit card to pay the $150 advance payment and $50 deposit.

**Undergraduate and Graduate Residence Halls**

These properties are traditional dormitories for college students. Typically, two or more students share a room. In some cases, you may be assigned to a suite, where there would be three or more students to a room. Sherman and Daniels halls are the only two Graduate Residence Halls and are geared towards undergraduate and graduate students. Single rooms are few and highly competitive to get. Therefore, if you choose to live in one of the University’s residence halls, you will need to be prepared to live in a shared room.

Benefits of living in a University Residence Hall:

- Rooms are already furnished.
- Utilities are included in the housing charge, so you will not need to worry about arranging and paying additional fees for electricity, heat, water, sewage, trash removal, internet, and basic television (although you will need to get a digital box to decode digital programs).
- Meal plans are included in the Undergraduate Residence Hall contracts, so you will not need to worry too much about groceries, cooking, or washing dishes (except for that occasional toast or bowl of cereal). If you are assigned to Sherman or Daniels Halls, you will not need to purchase a meal plan, although they are available for purchase if you need them.
- If you choose to live in one of the Living-and-Learning Communities (LLC), you will find a community of other like-minded students. LLCs are geared towards students with specific interest: Leadership, the Arts, Engineering and Science, Global and International Studies, Social Justice, Health Professions, as well as Innovation and Entrepreneurship. Students in these halls are typically very involved on campus and are keen to meet other students, whether international or from the US. For more information on the LLCs, visit [http://housing.illinois.edu/Current/Living-Learning.aspx](http://housing.illinois.edu/Current/Living-Learning.aspx).

- There are computer labs in each hall, most of which are open 24 hours a day, while classes are in session.
- Guaranteed to be on or within a 5-minute walk to a bus line.
- There are Resident Assistants and Resident Directors who can advise you on any matter, 24 hours a day.
- If you are enrolled at the University of Illinois for only one semester, you can be released from your housing contract without needing to find someone to sublet from you. There is also no penalty for canceling your contract after your first semester. **NOTE:** If you are at
Illinois for TWO SEMESTERS, you cannot cancel your University Housing contract after your first semester on campus. You will be financially penalized for canceling your contract. This also applies to students who are initially accepted for one semester, but who then extend their stay at Illinois by one more semester.

Drawbacks of living in a University Residence Hall:

- Meal plans are part of your Undergraduate Residence Hall contract. You cannot opt out of the meal plan. Sherman and Daniels Hall contracts do not include a meal plan.
- There are NO kitchens in the Undergraduate Residence Halls and limited cooking amenities in Sherman and Daniels Hall.
- There are rules that are enforced and that residents will need to adhere to, e.g. pertaining to under-aged drinking and quiet hours.
- It can be noisy.
- You will most likely live in shared rooms.
- You will need to share showers and bathrooms.

Some students, in the past, have reported that living in a University Residence Hall is more expensive than living off-campus. Go to the University Housing website to check rates [http://www.housing.illinois.edu/](http://www.housing.illinois.edu/).

**Private Certified Housing**
An alternative to the University Residence Halls are Private Certified Housing. These halls are managed by external property companies, but have been "approved" by the University of Illinois. The rooms in these halls are typically bigger, but some can be more expensive. Several of these are also religiously affiliated, e.g. Catholic for Newman Hall and Presbyterian for Presby Hall. **NOTE: Private Certified Housing does NOT bill the University Student Account for housing charges.** Rents and any associated fees have to be paid directly to the housing unit.

**Off Campus Housing**
If you seek a more independent living environment, you may consider sub-leasing an off-campus apartment from an Illinois student who will be studying abroad. Options can be found on the on the Study Abroad Housing Board: [Study Abroad Housing Board](http://www.housing.illinois.edu/).

You could also consider leasing an apartment through Family and Graduate Housing, especially if you are only at Illinois for one semester. Applications are made directly with the Family and Graduate Housing (look under "University Apartments"). You may also sublease an apartment by signing up to be a roommate with another resident.

Please note that off-campus apartments, including those through Family and Graduate Housing, do NOT bill the University Student Account for housing charges. Rents and any associated fees have to be paid directly to that property’s management.
Off-campus housing is handled separately and independently from the University. You will need to contact the appropriate individuals or property management company directly to set up private housing. You are strongly encouraged to hold off signing any leases until (1) you have seen the apartment unit yourself and (2) have had the lease/contract reviewed by the Tenant Union. www.tenantunion.uiuc.edu. If you are interested in private housing, you should arrive at least one full week before orientation.

**Temporary Accommodation**

If you applied to and are assigned to a residence hall with University Housing, you may need to reside in temporary accommodation until the official start of your University Housing contract. These contracts usually begin three to four days before the start of classes. Depending on your residence hall, you may be permitted to move in early. However, you will be charged a nightly fee until the official start of your University Housing contract. In other words, you will have to pay a nightly charge for the early move-in days. For more details about early move-in through University Housing, please visit University Housing’s website [www.housing.illinois.edu](http://www.housing.illinois.edu). Additional options are available from International Student and Scholar Services [www.isss.illinois.edu](http://www.isss.illinois.edu).

**Academic Calendar**

Please view the academic calendar at [http://illinois.edu/calendar/list/557](http://illinois.edu/calendar/list/557). When scheduling your travel to University of Illinois, Urbana-Champaign, you must arrive in time to attend all mandatory orientations. When scheduling your travel at the end of your exchange program, you should schedule your date of departure after the last day of exams.

**Student Finances**

All exchange students receive tuition and some fee waivers. However, there are certain fees that will be billed to your student account that you are required to pay. During our mandatory orientation, we will go over in detail which fees are waived, which fees may be refundable, and which fees must be paid.

**Waived Fees**

Service Fee, General Fee, Student Initiated Fees, AFMFA, and Library and Technology

**Refundable Fee (fee is charged to your student account but you can request a refund)**

Health Insurance Fee (show equivalent or better alternative coverage),

**Mandatory Fees**

Health Service Fee, Transportation Fee (MTD Bus), ISSS New Student Fee, Housing (if in University Dorms along with meal plans if purchased)

For an explanation of these fees, please visit: [http://www.registrar.illinois.edu/fee-info](http://www.registrar.illinois.edu/fee-info). To see how much each of these fees cost, please visit: [http://www.registrar.illinois.edu/tuition-fee-rates](http://www.registrar.illinois.edu/tuition-fee-rates).
Visas
All international exchange students are required to obtain a visa before entering the United States. As an exchange student, you were issued a Notice of Admission and a DS-2019 in your admission packet. These documents will allow you to obtain a J1 visa for the duration of your stay. The University of Illinois at Urbana-Champaign cannot apply or pay for your visa. You are responsible for following the visa application procedures, compiling the necessary documents, following through on the visa application requirements, and paying the Student and Exchange Visitor Information System (SEVIS) fee.

When completing your visa application, please provide the following contact information under the required fields:

- Contact at the University of Illinois at Urbana-Champaign: International Student and Scholar Services, 400 Turner Student Services Building, 610 E. John Street, Champaign, IL 61820
  isss@illinois.edu.

- Address you will be at in the USA: 210 Engineering Hall, 1308 W. Green Street, Urbana, IL 61801 61820

Checking-In and Orientation
The first thing you should do upon arriving at UIUC is check-in with International Student and Scholar Services (ISSS). Depending on when you check-in, you will either check-in at the ISSS office 400 Turner Student Services Building, 610 E. John Street, Champaign, IL 61820 or the Illini Union. Please check the ISSS website (www.isss.illinois.edu) to determine where they are holding check-in on the day you arrive.

Checking in with ISSS is mandatory to comply with U.S. Department of Homeland Security regulations.

You also need to check-in with the International Programs in Engineering office, 210 Engineering Hall, 1308 W. Green Street, Urbana, IL.

After taking care of your necessary check-ins, you will want to obtain your i-Card. You can find more information about obtaining your i-Card at http://www.icardnet.uillinois.edu/appPublicWebsite/getCard.cfm

International Programs in Engineering will hold a mandatory orientation for all exchange students coming into the College of Engineering. Please read the letter accompanying this Exchange Student Guide for the date and location of the mandatory orientation. We will cover a lot of valuable information that will help you have a successful start to your study abroad experience. As mentioned previously, you need to schedule your travel so that you arrive in time to attend the mandatory orientation.

International Programs in Engineering will also hold a mandatory Student Life Orientation. The Student Life Orientation is handled by our student assistants who are University of Illinois students who have also studied abroad. They will be able to answer your questions about student life, places to eat, things
to do, etc. This orientation also is a wonderful opportunity to meet other international exchange students who are studying at UIUC.

University of Illinois Email
University of Illinois undergraduate students set up an email account using GoogleApps@Illinois. You can find instructions on how to set up your new email at https://www.cites.illinois.edu/email/google/.

It is important that you set up and regularly check your University of Illinois email account. A lot of useful and essential information will be sent to you through your University of Illinois email.

English Placement Test
Please review the back of your admission letter to determine if you are required to take the English Placement Test (EPT). If you are required to take the EPT, you are responsible for registering for the test. For additional information concerning the English Placement Test and to register for the exam, please visit www.linguistics.illinois.edu/students/placement/.

Student Insurance
All students are required to carry health insurance and will be automatically enrolled in the University of Illinois Student Health Insurance. Details about the University of Illinois Student Health Insurance can be found at www.si.uiuc.edu. If you plan to use your own insurance, you may petition to exempt out of the Student Health Insurance. The Student Insurance office will accept petitions for exemption after the start of classes. Your policy must be equivalent to or better than the Student Health Insurance in order to qualify for an exemption. The Student Insurance office will decide if your insurance is equivalent to or better than the UIUC Student Insurance, so bring copies of your insurance policy (in English) if you plan to submit an exemption petition.

PLEASE NOTE: Health insurance for each semester has to be in effect until the beginning of the next semester. Example: If you are only going to be at UIUC for the Fall semester and are interested in exempting out of the UIUC student health insurance, your personal health insurance policy has to be in effect until the start of the Spring semester. Even if you plan to leave the U.S. at the end of the Fall semester (mid-December), your insurance has to be in effect until the start of the Spring semester (mid-January).

McKinley Health Center
www.mckinley.uiuc.edu

McKinley Health Center provides services to help keep you healthy and, if you are ill, to help you get better. Most McKinley services are covered by the health service fee, so you can make an appointment without worrying about payment. If you have a medical problem beyond the Health Center’s scope, staff members at McKinley can refer you to treatment off campus. McKinley is accredited by the Joint
Commission on Accreditation of Healthcare organizations and its staff includes doctors, psychiatrists, nurse practitioners, nurses, technologists, pharmacists, health educators, and counselors. In addition to the medical clinic, McKinley offers an immunization and travel clinic and services in women’s health, wellness promotion, and mental health.

The Dial-A-Nurse is available 24-hours a day to answer your questions. A pharmacy is on-site to fill prescriptions. Our website, www.mckinley.uiuc.edu, provides information about many health issues, as well as McKinley’s hours and services. You can also use the web to make appointments or request refills on prescriptions. Appointments are recommended, if possible, and can be made over the phone or on the web. Illinois law requires that all entering students document a minimum level of immunization. The immunization information form MUST be returned to McKinley Health Center in person upon arrival to campus. You can download the forms at www.mckinley.uiuc.edu. Medical services you receive off campus are not covered by the health service fee but may be covered by your student health insurance. For information about off-campus coverage, check with the Student Insurance Office.

Special Needs
The Division of Disability Resources and Educational Services (DRES) is the University designated office that certifies eligibility for services, determines reasonable accommodations, obtains and files disability-related documents, and develops plans for providing these accommodations for students with disabilities. Students with disabilities must contact DRES to request and obtain disability-related assistance. Students anticipating the need for disability-related assistance are asked to contact DRES at least six weeks prior to the first day of classes in order to allow adequate time to make the necessary accommodation arrangements. For more information, contact the DRES Office at 217 333 4604 (V/TTY) or via email at disability@uiuc.edu.